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Fall 2018

HUM 102-103: Writing, Speaking, Thinking II

Eric Sandve

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HUM 102-103: Writing Speaking Thinking II

Fall 2018

Instructor: Professor Eric Sandve Classroom: Faculty Memorial Hall 407 Meeting Time: Thursdays 6:00-9:00pm	Email: esandve@njit.edu Office Hours: Friday 11:00-12:00 with appointment	
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Course Description

HUM 102 is an introduction to writing using both primary and secondary sources. While building on the skills you learned and practiced in HUM 101, HUM 102 asks you to develop research questions, find and cite sources, conduct your own primary research, and synthesize elements of research into coherent wholes. To do so successfully, you will be asked to understand and interpret sources and put them in conversation with each other, as well as correctly document and attribute them. Overall, the general purpose of this class is to set you up for research and writing success in your future courses, both inside and outside of your major.

Course Goals

By the end of this course you will:

- Explore and refine research topics
- Find, evaluate and choose sources effectively
- Practice writing from primary and secondary research, developing different types of research projects that use fieldwork, library, and online research methods
- Demonstrate knowledge of the conventions of bibliographic citation
- Demonstrate an understanding intellectual property, plagiarism, and the importance of distinguishing between source material and one's own work
- Draft, review, and revise multiple versions of a single writing project

From a practical perspective this means you will:

- Developing information literacy. *Examples include: research, evaluating sources, and practicing citations.*
- Compose and revise 15-20 pages of formal, graded writing. *Examples of such assignments include: research proposals, annotated bibliographies, progress reports, research papers, multi-modal research projects in genres that match project needs.*
- Compose and revise 15-20 pages of informal, non-graded writing. *Examples include: blog posts, brainstorming activities, concept maps, in or out of class responses to readings, fieldwork notes, reflections, project drafts.*
- Present an aspect of research in one in-class oral presentation, including the use of visual elements. *Examples include: research posters, PPT presentations, Prezi, videos.*

Required Texts

Research and Documentation in the Digital Age (spiral bound with 2016 MLA Update)
Diana Hacker and Barbara Fister
ISBN-13: 978-1319083502

Best American Science and Nature Writing 2017
Edited by Hope Jahren and Tim Folger
ISBN-13: 978-1328715517

Instructor selected readings in Moodle
Research Articles YOU find on your own

Assignments & Assessment

Your grade break down is as follows:

Research Project- 80%

- Research Proposal- 10%
- Annotated Bibliography- 20%
- Progress Report- 10%
- Research Report/Project- 30%
- Presentation/Poster- 10%

Class Participation- 20%

- Class participation, including attendance, discussion, and informal class writings, peer review workshops, deadline management

****You must turn in all formal writing assignments to earn a passing grade for the course****

Peer review enhances your critical reading, writing, and thinking abilities by providing you with feedback on your writing. Each session requires that you read and evaluate peer materials ahead of time, bring all necessary drafts (your own and your peers'), and participate.

This class utilizes MOODLE and GOOGLE DOCS.

Individual and group work will be evaluated according to the university's grading scale.

Attendance

Attendance is critical to your success in this class. Participation in in-class activities, discussions, and workshops will contribute to your knowledge, ability, and performance. Participation cannot be demonstrated by chronic absences or sickness, similar to the professional world. At a minimum, this means showing up on time, being prepared, and contributing to class discussions. Your level of engagement with the material will subsequently impact how much you get from the class.

You may miss up to one week of class without penalty. Every subsequent unexcused absence will result in the deduction of participation points. If you are absent for legitimate reasons (family emergency, illness) you must provide a doctor's note or a note from your dean.

Attendance on workshopping days is mandatory. If you know in advance that you will miss one of these days, please meet with me to arrange an alternative solution.

Assignment Submission

All assignments must be submitted in typed hard copy or uploaded to Moodle. *I will not accept emailed work.* Specific formatting guidelines will vary according to each assignment, so please follow the explicit guidelines found on individual assignment sheets.

Assignments are due at the beginning of class. Late class work and homework will only be accepted if your absence is excused.

Technology

If you need to get a hold of me, email is my preferred method. I will respond to your emails within 24 hours. Please plan accordingly. Remember to maintain an appropriate tone in all school-related correspondence. This means to include an appropriate SUBJECT line and your NAME in all emails. I will not respond to emails that do not include the sender's name.

Cell phones should not be used during class unless needed for a specific activity. Please set them to silent as a courtesy to your classmates and instructor.

Laptops should only be open when we are drafting. For discussions and presentations they should remain closed.

NJIT University Code on Academic Integrity

The New Jersey Institute of Technology is an institution dedicated to the pursuit of knowledge through teaching and research. We expect our graduates to assume positions of leadership within their professions and communities. Honesty in your academic work will develop into professional integrity.

The NJIT Code of Academic Integrity embodies a spirit of mutual trust and intellectual honesty that is central to the very nature of the university and represents the highest possible expression of shared values among the members of the university community. Plagiarism will not be tolerated.

All assignments submitted shall be considered "graded work" and all aspects of your coursework are covered by the Code on Academic Integrity. All projects and homework assignments are to be completed individually unless otherwise specified.

The full text of the NJIT University Code on Academic Integrity can be found at www.njit.edu/education/pdf/academic-integrity-code-pdf.

Special Needs

Every attempt will be made to accommodate qualified students with disabilities. If you are a student with a documented disability, please see me as early in the semester as possible to discuss the necessary accommodations, and/or contact Student Disability Services at 973-596-3420.

The Writing Center

The Writing Center (CKB G17) is available for one-hour individual and group appointment with professional writing tutors both onsite and online. This resource is intended to help you improve your communication and writing skills. Tutors help with planning assignments, improving your writing, refining an essay or multimedia project, or other communication-based needs. For more information, please visit <http://humanities.njit.edu/writingcenter>.

Don't Be a Jerk

I expect professional, respectful behavior from you during all class sessions.

- Cell phones should be set to silent (not vibrate, which can be distracting), and you should not be surfing the web or doing anything else that is not part of our class's activity. If you have a family emergency that requires you to turn on the phone, let me know before class.
- Don't carry on side conversations. If you have a question about an assignment or topic we're discussing, ask me. Otherwise, it can wait until class is over.
- Treat your classmates with the same respect you would give to your future coworkers (or would like to have given to you). If you behave in a disruptive or disrespectful manner, including ways that are not explicitly described here, I will ask you to leave, and you'll receive no credit for any class activity that day.

If you are absent, find out what you missed from a classmate:

Your Class Contacts

Name: _____ Phone: _____

Email: _____

Name: _____ Phone: _____

Email: _____